



# Holy Spirit Catholic Church

A Parish of the Roman Catholic Diocese of Harrisburg

## Parish Council Minutes

September 6, 2023

6:45 - 7:00 p.m. Private prayer / reflection led by Barb DiBrito

Present: Fr. Anthony Dill, Janet Parks, Becky Messimer, Barb DiBrito, Rob Shelton, Ed Burns, Carla Christy Gallo, Pat DiNunzio, Renee Amelio, Lisa Haus, Kristen Cary, Maria Macus, Allison Brooks and Brian Nornhold

Excused: Mark Totaro, Michelle Emerick, Ken Beaner

7:00 p.m. Meeting in Classroom D – Call to Order Barb DiBrito

I. Welcome – we went around the table and made a quick introduction of all the members

II. Finance Report – Ken Brian Nornhold

- We do not have the August finalized numbers from the Diocese so we are looking at preliminary figures. The end of August we should be at 16% of budget. Our Sunday giving is right on target at \$108,133, which is 16.05%.
- Festival Income including start-up is at \$52,329.33 and the expenses as of August 31, also including start-up is \$31,048.80. We do not have all of the expenses yet so the finalized profit cannot be determined now. Hopefully we will have everything by the end of September and Janet can include the information in her first quarter report.
- Prep Tuition is \$6,172 which is 85.7% of budget. We are still receiving payments and the final number will not be until sometime mid-October.
- Total Operating income is \$200,710.53 which is 20.13% and Total Operating Expenses are \$122,388.45 which is 14.75% (coming in right now under budget). Enhancements of the NC and Stained Glass Windows happening in the beginning of the fiscal year.
- The General Savings and Cost & Replacements Savings were used to cover the Enhancements of the NC. This fiscal year we withdrew \$89,774.80 from General Savings and \$54,032 from Cost & Replacement Savings leaving a balance of \$161,141.46 and \$7,458 respectively. We are going to continue using the Focused Giving Envelope for Enhancements of the NC for the next several months.
- Our DAC Assessment is \$107,860. To date we have collected \$58,780 and have an outstanding balance/shortfall of \$49,080. We did budget \$65K to cover any shortfall we incur.

III. Old Business

- Church Enhancements are almost finished. They completed the altar area, pews and painting. They need to finish the inserts in some of the lights which have been delayed in shipping. The carpeting will hopefully come in the next week or two and be installed. The carpet for the Narthex is delayed as they ordered a too small a quantity. Rob Shelton asked about the sound. We are waiting for the church to be finished before we bring the sound people back to the church as the carpet, as well as, the tile on the altar will impact the sound.
- Discussion on the Outdoor Mass occurred and Fr Anthony gave the statistics from the survey 14% want inside Oct – March; 18% want inside whenever colder than freezing; 30% want it inside only; 16% don't care; 2% want outside for fear of Covid and 20% want it outside no matter what. Most people want Mass outside, conditionally. A motion by Pat DiNunzio was made to have the outside Mass moved to inside the beginning of

December through the end of March; seconded by Carla Christy Gallo. All of Parish Council approved this motion.

#### IV. New Business

- Caring Cupboard is raising money for a new facility at the old Seltzer's field. Father Anthony spoke with Shila and he would like Holy Spirit to choose one of the Naming Opportunities, maybe the volunteer lounge, since we have so many parishioners who volunteer over at Caring Cupboard. The breakroom would be \$25K and spread out over 3 years. A motion by Fr. Anthony was presented to donate \$25K to Caring Cupboard, seconded by Pat DiNunzio. All Parish Council members were in favor. This will now go to the Finance Committee to determine how the funding will be handled and when it can begin. Father Anthony asked the committee to try and think of names for this room.
- Barb DiBrito passed around a paper with the names of the ministries and their leaders. Members of Parish Council were asked to sign up to be the liaison between Parish Council and the ministry of their choice. The task is basically making sure the ministry submits their updated report to Parish Council before the meetings.
- Carla Christy Gallo nominated Michelle Emerick to stay in the position of Secretary, seconded by Pat DiNunzio. All were in favor. Ed Burns nominated Mark Totaro to be in the position of Vice Chair, seconded by Becky Mesimer. All were in favor. (Mark accepted the position of Vice Chair)

#### V. Ministry Updates

- It was suggested that Welcoming Committee handle the ministry fair this year but Lisa Haus expressed concerns over this. After a long discussion it was decided to try a virtual fair using Survey Monkey this fall. Carla Christy Gallo will design a survey and bring it to the October meeting so everyone can give their input. It will include the ministry booklet so everyone can see what ministries are available and then choose which ones they would like information on from the ministry leader. Holy Serio, Ministry Liaison will email all of the ministries asking them to check their blurb in the booklet for any updates. Lisa will contact any ministry that did not respond to see if there are any changes.

#### VI. Additional Business

- Rob Shelton asked about the QR codes for the Stained Glass Windows. Father will do a bulletin series on the windows and have someone record them so people can listen.
- Fr Anthony asked if anyone has suggestions for signage around our facility, to please let him know. He would like to get a sign on the entrances at Pajabon. Janet suggested that we consider signage indicating the office entrance. Parish Council does not see the need to change the Church signage from burgundy/red to orange. The color of the sign ties into the "flames/fire" of the Holy Spirit. There was some concern that the parking lot is becoming a thru-way for cars. Should we start to close the gate again? Can this be deterred with some type of signage or speed bumps?
- Officer Matt Pavone will meet with Janet and Joe to discuss safety for Holy Spirit. Ed Burns will join them at the meeting on September 20<sup>th</sup>.
- Prayer/Reflection for October Meeting – Renee Amelio

#### VII. Closing Prayer – Father Anthony

Next Parish Council Meeting: Wednesday, October 18, 2023 at 6:45pm