

Date: April 14, 2021

Subject: Holy Spirit Church Parish Council

In Attendance: Father Anthony Dill, Kate Reed (Chair), Janet Parks, Jeffrey Pallozzi (Secretary), John Ciardullo, Ron Lay (Vice Chair), Susan Kelly-Dreiss, Pat DiNunzio, Carla Christy-Gallo

Excused Absence: Marc Frailey (Finance Chair)

Minutes:

- Opened with a Prayer – Pat DiNunzio
- Finance Report (Janet on behalf of Marc)
 - Last year's DAC ended Feb 1st and short fall was \$22K
 - Bishop froze increase at \$94.6K for this year. As of Monday we have \$54K received
 - Budget to be completed by April 30th 2021, finance committee looking to finalize next week
 - Income should be at 75% and we are currently at 77.8%
 - Easter came in under budget
 - Turn out for Easter was a little more than Christmas which was a good
 - Operating expenses are below budget in part due to assessment for St Joan of Arc which is lower than anticipated as well as Lebanon Catholic payment on debt not being assessed yet
 - Replacement Double Hung Windows were installed in the office/educational wing
 - Pavilion permit/variance request is with the borough awaiting approval
 - Increase in online giving continues to trend up
 - Finance committee twice now has put money into savings to gear up next year for projects
 - Fish Fry currently at a profit \$28,050. Still waiting on some final invoices.
- Review/edit/approve January 2021 minutes
 - **Motion:** Motion to pass Jan 2021 meeting minutes subject to revisions put forth by John and seconded by Pat. Motion passed by the council.
- Parish Directory (Ron)
 - 60+ families participating in Parish Online Directory. Objective is to increase participation.
 - Ron suggested we have an email campaign similar to the Parish Council voting program in which 300 parishioners participated in voting for Parish Council. The email was well received soliciting a good response.
 - Jeff/John agree that would be a good approach.
 - Janet and Pat indicated this should include participating families in the event they want to update
 - Ron to draft a communication and share it with Council for feedback before sending out to parishioners. It was suggested to send out prior to Memorial Day (5/15-5/16)

- Ron reached out to the Directory host company for the security documentation and recommends sharing this so that participants understand how their info is secure
 - Ron indicated that the Parish Council Nomination Ballot worked out really well via email. Hoping we can recreate the same response for the Directory
 - Possible to include a Pastor's Letter in the directory if there is interest
 - Outdoor mass expected to continue, table could be set up outside to create interest
- Stained Glass Design (Janet)
 - Father going to Stained Glass Saltzer and Sons. Donor has committed to paying for this. Biblical text will be beneath. Total of 8 scenes to be displayed
 - Olivia worked in a bronze sculpting and hand drew a mock copy and would draw 8 scenes
 - 1st one is more confusing and would it carry through in stained glass. Jeff and Father like more abstract and modern feel of the sketch
 - Rebekkah submitted a computerized sketch which is more precise
 - John, Kate, Susan, and Carla initially preferred the computerized design for stained glass. Only concern of how basic it is. Agreement was reached to view Olivia's color rendering when it's submitted. Olivia's rendering could be preferred if faces become more realistic.
 - Council is open to other suggestions/artists if we do not have a strong feeling for either approach. Susan to reach out to Hershey Area Art Association for feedback and determine if we can obtain another sketch and/or paint mockup.
- Father's Items (Father Anthony)
 - Easter service participation was great and church looked beautiful
 - Father indicated 10 Baptisms are lined up which is great as we have a young parish just very busy time. Keeping to one Baptism at a time due to Covid
 - Dan Colon working on 6,7,8th grade curriculum. Breakouts as well a communal approach depending on activity. Retention for older kids has not been ideal, goal is to create more enthusiasm. Father suggests leveraging John Ciardulo's work with the 6th graders as he had good engagement. Logan Zugay is going to take over the 8th grade program. Program will be 3 weeks online and 1 week in person
 - Borough has been difficult in seeking approval on Pavilion. Working on getting in front of variance board next month

- Announce new Council members & structure (Father & Janet)
 - Father will share the results along with who is rotating out via email since we had such good turnout via email ballots
 - Father indicates we will make Parish Council bigger this year so we can rotate out on a schedule. As such, all 9 candidates will serve on the Parish Council:
 - Kate shared newly elected council members: Rob Shelton, Bill Lavage, Ed Burns, Barb DiBrito, Becky Messimer and Lisa Haus were elected by parishioners to a 3-year term. In addition, Father Anthony appointed Brittini Eckert, Renee Amelio, & Katie Rohrbach for either 1- or 2-year rotation, to be determined.
- June 2nd PPC meeting (Kate)
 - Kate suggests we invite new council members to the June meeting so they can elect or volunteer for the officer roles
 - Pat made a motion to allow new council members to attend; Jeff seconded motions; all in favor
 - John suggested new council members be able to volunteer for new officer roles except for Chair which should be an existing member. Council agreed. The choice was among the 3 continuing members: Carla Christy Gallo, Susan Kelly-Dreiss and John Ciardulo. Susan and Carla declined.
 - John has volunteered to be the new Chair effective July 2021
 - Susan asked if Father could share his vision/direction for the church and where we want to go to help shape council direction
 - Father indicated he can provide 10 things we can be strengthened in as a start
- New Business
 - John talked about the benevolence committee and was wondering if we could advertise to better filter through a centralized committee
 - Need to improve participation on the committee to help and grow if we more broadly advertise
 - Susan indicates we have new members and they are having active listening training to help drive collaboration and engagement for committee members
 - Many participants in the program are not members of the parish but are in the community and it is great community outreach offering

- Goal is to be charitable when and where we can. Lori Jasper is calling parishioners to check in on them since Covid. This is on hiatus but will resume shortly. One of the items is mentioning our benevolence committee if anyone is in need of help
 - Father shared that Lori indicated benevolence is not an easily recognizable ministry and people may not recognize so consideration to name change should be weighed
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- **Conclusion:** Meeting adjourned with prayer & blessing by Father
 - **Next meeting:** June 2, 2021