

Holy Spirit Church Parish Council Meeting Minutes

Table of Contents

1. Attendance 1
 2. Minutes..... 1
 3. Parish Council Ministry List..... 5
 4. Current Goal List 7
 5. Future Meeting Dates..... 8

1. Attendance

- 1.1 In attendance: Fr. Anthony Dill, John Ciardullo (Chair), Carla Christy Gallo (Vice-Chair),
 Katie Rohrbach (Secretary), Rob Shelton, Renee Amelio, Lisa Haus, Becky Messimer,
 Susan Kelly-Dreiss, Ed Burns, Barb DiBrito; Bill Lavage, Janet Parks, Brittni Eckert
 1.2 Excused Absence:

2. Minutes

<u>AGENDA/TOPIC</u>	<u>NOTES</u>
1. <i>Open with Prayer</i>	N/A
2. <i>Finance Report (Marc - presented by Janet)</i>	<ul style="list-style-type: none"> • The Finance Committee is currently working on the 22/23 budget. • Per the FC instruction, I transferred funds into savings Cost & Replacements \$44,520 and General Savings \$29,680. Therefore, Total Income 2/28 is approximately \$15,047.90. • Sunday income total is \$419,887.54 which is 70.46% of budget and we should be at 66%. Total Operating Inc at \$591,530.18 (73.84%). • Ash Wednesday, we received so far \$1,608 which is a little less than budget, but donations are still coming in for that in envelopes and online. • Expenses are still under budget with total Operating Expenses are at \$438,350.84 which is 60.29% of budget which is below the 66%. • Looking at the Ministries – total of all the ministries is still under budget which is due to some ministries that were not up and running at the beginning of the year due to Covid. • We are still working on the Pavilion and still receiving donations from the Focused Giving Envelopes for this project. We are working on the shed to house the equipment, etc. We

	<p>ordered and received the lights and fans which are not up yet. This is the main project right now.</p> <ul style="list-style-type: none"> • DAC for 2022 is \$98,369. We have to date 53 gifts totaling \$17,110 leaving a balance of \$81,259. We did receive money back from last year’s DAC, \$5,890 because we paid the shortfall early and people continued to make their pledge payments. We did not receive only 1 pledge from last year which is good. The overage was put into a special Savings Account to use for future shortfalls.
<p>3. <i>Review/Edit/Approve January Minutes (Council)</i></p>	<ul style="list-style-type: none"> • Motion to approve January Meeting minutes – motion approved.
<p>4. <i>Synod on Synodology</i></p>	<ul style="list-style-type: none"> • Synod Survey – Carla and Susan presented summary for both practicing Catholics and Non-Practicing Catholics. • What are we going to do with the results? – put together a focus group on the biggest gaps (such as youth ministry). <ul style="list-style-type: none"> ○ Father is going to meet with a select few youth to ask how the Holy Spirit is working in their lives (23Mar2022 is the date of the focus group). ○ Another gap was adult education and inclusivity (such as divorced or single parents). • If a PC member wants to see the raw data of the survey, they are welcome to review. <p>ACTION ITEMS: Discuss Synod Survey at upcoming Town Hall Meeting – Sunday, 03Apr2022 @9am</p>
<p>5. <i>Youth Ministry Update (Katie Rohrbach)</i></p>	<ul style="list-style-type: none"> • Becky presented information from her meeting with Grace United Methodist Church Youth Ministry. <ul style="list-style-type: none"> ○ Sunday is typically the best day to have a youth group. Specifically late evening or night. ○ He highly recommends a paid position as volunteers aren’t necessarily as dependable. ○ He has parents lead the small group discussions. ○ He also suggests not having consecutive youth meetings in the Summer. However, he does suggest meeting once a month and only doing fun things like a pool party, bowling, ice skating, etc. during the summer to keep them involved in the youth group.

	<ul style="list-style-type: none"> ○ He doesn't follow a program that you can buy. Instead, he makes the curriculum up each year. He uses a general theme, and each youth group is based on the yearly theme. He suggests having at least 20 minutes of a lesson with an activity to go along with it. However, if 20 minutes is too long, he suggests just pulling scriptures and having a 10–15-minute talk on them. ○ I had asked about a budget, but he said he really couldn't give me an exact idea because it would depend on how many come and how many times we have our youth gatherings within the entire year. He said if we provide food and have youth every week it would probably be well above \$1,000/ per year. ○ He suggests taking our time with going out for community services until we establish a sense of community within our youth group. Kind of building from the bottom up. ○ Another thing he said to focus on is the sixth and seventh graders as they are typically the ones that attend the most. He said that his group slowly decreases in number of attendees with each advancing grade. So the most attendees come from sixth grade while the least come from twelfth grade. <p>ACTION ITEMS:</p> <ul style="list-style-type: none"> ○ After focus group and Town Hall, will have to meet and determine the path forward.
<p>6. <i>Noah's Buddies</i></p>	<ul style="list-style-type: none"> ● Children's offering at mass – motion to bring back. <ul style="list-style-type: none"> ○ Ed and Barb motioned to bring back - All in favor to bring back.
<p>7. <i>Holy Thursday – Foot Washing</i></p>	<ul style="list-style-type: none"> ● Goal is for this offering to be random again at all masses. <ul style="list-style-type: none"> ○ Inside mass - Going to pick a page in the song book and have a card in there stating foot washing. ○ Outside – Foot washing card will be in the Bulletin.
<p>8. <i>PC Elections/Nominations</i></p>	<ul style="list-style-type: none"> ● An announcement will be made that states PC is accepting nominations <ul style="list-style-type: none"> ○ Nomination process: Father will announce information at mass, contact PC to present nominee, and then form will be sent out to the nominee (In order to nominate, email

	<p>parish council with nomination or nominate yourself (provide a bio)).</p> <ul style="list-style-type: none"> ○ Information will also be provided on the website as well. <p>ACTION ITEMS:</p> <ul style="list-style-type: none"> ○ Nominations to be provided to John by two weeks prior to April 27th (by 13Apr2022).
<p>9. <i>Other Ministry Updates</i></p>	<ul style="list-style-type: none"> ● <u>Ushers and AED/First Aid</u> - From the ushers: 6 responses and they would like to be trained on utilizing the AEDs (Action – Health Ministry to set up CPR/First Aid/AED training) <ul style="list-style-type: none"> ○ If we do have a medical emergency – it is the responsibility of any medical professional to act. ● <u>Bereavement/Armatheans</u> – This group is lacking in active members – would like to announce this. ● <u>Parish Directory</u> - Barb will be available after each mass to take pictures for parish directory. ● <u>Welcoming committee</u> – each month there have been new members joining. ● <u>Health and Wellness Ministry</u> – There has been a request to have someone sit with a parish member’s husband so she could come to mass (i.e., a shut-in list of parishioners). <ul style="list-style-type: none"> ○ Anyone could volunteer – it would be understood that the volunteer would not be providing professional medical assistance. ○ Possibility to ask benevolence if they could help organize this. ○ There will need be a coordinator out of the health and wellness committee to organize support to the shut-in list. <p>ACTIONS ITEMS</p> <ul style="list-style-type: none"> ○ Make announcement regarding need for Bereavement/Armatheans membership. ○ Health and Wellness to Ministry to organize support for parish shut-in list.
<p>10. <i>Disruption Policy (John Ciardullo)</i></p>	<ul style="list-style-type: none"> ● Talking to parents if children are disruptive – ushers do not feel comfortable with talking to parents. ● The focus must be on community as we do not want to alienate our young families.

Holy Spirit Church Parish Council

Meeting Date: 09Mar2022

	<u>ACTION ITEMS</u>
	<ul style="list-style-type: none"> Father to speak to this topic at mass sometime before the next meeting.
11. <i>New Business (Council)</i>	<ul style="list-style-type: none"> No new business currently.
<i>Closing Prayer</i>	N/A

3. Parish Council Ministry List

MINISTRY	LEAD	EMAIL	PC CONTACT
Adoration Chapel	Tina Kowalski	adorers@hspalmyra.com	Carla Christy Gallo
Adult Faith Study	Dan Colón	prep@hspalmyra.com	Becky Messimer
Altar Ministry / Lector	Kathie Bertrand	altar@hspalmyra.com	Rob Shelton
Arimatheans	Janet Binner	arimatheans@hspalmyra.com	Renee Amelio
Benevolence	Anonymous	Anonymous	Susan Kelly-Dreiss
Bereavement	Janet Binner	bereavement@hspalmyra.com	Renee Amelio
Blessed is She (Women's group)	Heather Moran	blessedissh@hspalmyra.com	Susan Kelly-Dreiss
Buildings & Grounds	Chris Wood	Facilities@hspalmyra.com	Rob Shelton
Caring Ministry (homebound)	Muriel Farrell	caring@hspalmyra.com	Ed Burns
Cenacle (Marian Movement)	Bernice Bossler	cenacle@hspalmyra.com	Susan Kelly-Dreiss
Choir	Rich Druby	choir@hspalmyra.com	Barb DiBrito

Holy Spirit Church Parish Council**Meeting Date: 09Mar2022**

Decorating	Kate Reed	decomm@hspalmyra.com	Barb DiBrito
Festival	Jeff Sommer	Festival@hspalmyra.com	John Ciardulo
Fish Fry	John Ciardulo	fishfry@hspalmyra.com	John Ciardulo
Health Ministry	Dolores Marencic/ Maryellen Druby	health@hspalmyra.com	Carla Christy Gallo
Jr Youth Ministry	Ed & Robin Burns	jryouthministry@hspalmyra.com	Ed Burns
Knights of Columbus	Tom Seltzner	knights@hspalmyra.com	Rob Shelton
Legion of Mary	Jim Simpson	legionofmary@hspalmyra.com	Katie Rohrbach
Marriage Mentor Couples	Fr. Anthony Dill	pastor@hspalmyra.com	Barb DiBrito
PREP (Rel. Ed)	Dan Colón	Prep@hspalmyra.com	Becky Messimer
Prison Ministry	Doris Witmer	prisonministry@hspalmyra.com	Lisa Haus
RCIA	Josette Houri	rcia@hspalmyra.com	Brittni Eckert
Respect for Life	Art Bond	life@hspalmyra.com	Ed Burns
Second Quarter Ministry	Fr. Anthony Dill	pastor@hspalmyra.com	Brittni Eckert
SHINE Christian Fitness classes	Tina Kowalski	shine@hspalmyra.com	Carla Christy Gallo
Sparkling Hearts	Tina Kowalski	sparklinghearts@hspalmyra.com	Carla Christy Gallo
Threads of Hope	Rebecca Kennelly	threads@hspalmyra.com	Susan Kelly-Dreiss

Holy Spirit Church Parish Council

Meeting Date: 09Mar2022

Ushers	Glenn Ward	ushers@hspalmyra.com	Rob Shelton
VBS	Dan Colón	Prep@hspalmyra.com	Becky Messimer
Welcoming Committee	Lisa Haus	welcome@hspalmyra.com	Lisa Haus
Women's Ministry Network	Susan Kelly-Dreiss	wmn@hspalmyra.com	Susan Kelly-Dreiss
Youth Ministry	TBD	TBD	TBD

4. Current Goal List

Primary goal is to facilitate communication between the pastor, parishioners, and Diocesan Church to promote the mission of the parish. This would include institutional knowledge and current needs as seen by parishioners at large.

1. Communication

- a. Between parishioners and pastor
- b. Between Office Staff and parish
- c. Networking about events and groups
- d. Between parishioners and community

2. Groups

- a. Faith sharing
- b. Ministries
- c. Youth
- d. 30-50 years old
- e. Intergenerational, inter-ministry
- f. Grieving

3. Sacraments

- a. Baptism Prep
- b. Wedding Prep
- c. Funeral Prep
- d. Facilities priority

4. Benevolence

- a. More of everything
- b. Reestablish relationship with Caring Cupboard
- c. Establish Relationship with Catholic Charities
- d. Cooperatively helping other parishes/ charities

5. Evangelization

- a. Unchurched
- b. Ex-Catholics
- c. New parishioners
- d. RCIA
- e. College Students

5. Future Meeting Dates

2022
April 27
June 1