

**Holy Spirit Church Parish Council Meeting Minutes**

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**1. Attendance**

- 1.1 In attendance: Fr. Anthony Dill, John Ciardullo (Chair), Carla Christy Gallo (Vice-Chair), Katie Rohrbach (Secretary), Rob Shelton, Renee Amelio, Lisa Haus, Becky Messimer, Susan Kelly-Dreiss, Ed Burns, Barb DiBrito; Bill Lavage,  
 1.2 Excused Absence: Janet Parks, Brittini Eckert, Marc Frailey

**2. Minutes**

<b><u>AGENDA/TOPIC</u></b>	<b><u>NOTES</u></b>
1. <i>Open with Prayer</i>	N/A
2. <i>Finance Report</i>	<p>INCOME</p> <ul style="list-style-type: none"> <li>• Sunday income is at 54%, which it should be at 50% for Dec so we are slightly over budget.</li> <li>• Christmas Collection as of 12/31 is at \$21,722.60, which is at 98.74% of budget. We are confident we will surpass the budget figure as we are still receiving donations for the holiday.</li> <li>• Total operating income is at \$473,385.37 which is 59.10% of budget so our income is remaining ahead of budget which is great.</li> </ul> <p>EXPENSES</p> <ul style="list-style-type: none"> <li>• Total operating expenses are slightly under budget at 46.44%.</li> <li>• We have been busy at Holy Spirit with the 2 new exterior doors off the sanctuary (both were paid by a donor). We also have the Pavilion up. We are waiting on the electricity, heating, and the shed for storage yet. We are grateful to all our parishioners who have continued to donate towards this project in the Focus Giving Envelopes. We had a total of 640 attend the outdoor Christmas Mass, which celebrated under the Pavilion.</li> </ul>

	<ul style="list-style-type: none"> <li>• The Finance Committee will begin budget preparations for the 22/23 fiscal year. Janet has emailed the heads of the committee at their hspalmyra.com email address and has asked for their budget information.</li> <li>• As always, the Finance Committee will continue to watch the figures and review the monthly information from Janet.</li> </ul>
<p>3. <i>Review/Edit/Approve November Minutes (Council)</i></p>	<ul style="list-style-type: none"> <li>• John to send out November meeting minutes for approval from the council</li> </ul>
<p>4. <i>Synod on Synodology</i></p>	<ul style="list-style-type: none"> <li>• Definition - Susan spoke on this - the purpose of this is to start at the local level and then keep going up as high as the Vatican and there will be a synod that will occur in Rome in 2023. Traditionally, they have been for bishops and cardinals and occurred in Rome. They are basically held to set the direction for our church. Pope Francis is looking at a synod in a different approach - he wants to have all the Catholics who are baptized in the church to determine the direction in the church - "Walking together in the same path." He wants everyone to participate in this together. Get our thinking back to the beginning and how we have or have not found God through our Church. The Pope wants to listen to everyone including those who have left the church and those on the fence. He wants to also include children and grandchildren. He wants this to be a global effort.</li> <li>• After these listening sessions are held, we will be gathering information and will send it to the Diocese of Harrisburg, Due May 1st (must be done very quickly. The Diocese has sent Sue a copy of the Vademecum, Official handbook for listening and discernment.</li> <li>• The diocese also has a synodal support team (3 people available to us by phone or meeting).</li> <li>• Sue has also talked to some of the other churches in the area to see what they are doing (sacred heart, SJA, etc..) - everyone seems to be in the same place with initiation of the project.</li> <li>• Possibly starting with a survey with reaching to as many people as we can (email or paper copies), maybe then focus groups and then at least one mandatory consultation session.</li> <li>• Questions will be coming from Vademecum regarding questions in the surveys (Questions about how we find God. What have been the certain ways we have found God? How is this journeying together happening in our parish - how is this facilitating us finding God?)</li> </ul>

	<ul style="list-style-type: none"> <li>• Encouraging to having the survey be as broad as possible.</li> <li>• Making sure have someone facilitating the focus group to stay on task.</li> <li>• Possibly generating a sample questionnaire/survey to send out</li> <li>• The purpose of the synod - to document what conversations are happening at the local level (i.e., what works for us in how we are finding God).</li> <li>• The diocese suggests that we provide surveys to ex Catholics.</li> <li>• Example questions (How is this journeying together to find God?).</li> <li>• The goal of this is to help increase the infrastructure so communication can happen more efficiently. (The Pope is trying to slowly restructure the infrastructure of the Church). Either way this will help locally</li> <li>• Sue asked if there are people willing to help with Surveys, focus groups, leadership...</li> </ul> <p><b>ACTION ITEMS:</b></p> <ul style="list-style-type: none"> <li>○ Local synod needs to be completed by 01May2022 (i.e., 2–3-page summary to the Diocese)</li> <li>○ Sue would like to come up with a draft of questions and then get a group together to review the questions.</li> </ul>
<p>5. <i>Youth Ministry Update (Katie Rohrbach)</i></p>	<ul style="list-style-type: none"> <li>• Reach out to Encounter, Grace Methodist preschool, Derry Presbyterian, Hershey Free Church</li> <li>• Faith group starting at Palmyra High school on Friday’s 715am</li> <li>• Possibly setup a survey to inquire about youth ministry             <ul style="list-style-type: none"> <li>• Action item (get research done by Mid-Feb)</li> </ul> </li> </ul> <p><b>ACTION ITEMS:</b></p> <ul style="list-style-type: none"> <li>○ Reach out to Encounter, Grace Methodist preschool, Derry Presbyterian, Hershey Free Church to inquire about what works and what does not work regarding Youth Ministry.</li> </ul>
<p>6. <i>Grief Ministry Update (Fr. Anthony)</i></p>	<ul style="list-style-type: none"> <li>• Joe Dreiss is talking with Co-facilitator to have a professional (i.e., Someone to help facilitate the grief support group).</li> </ul>
<p>7. <i>PC Elections / Nominations</i></p>	<ul style="list-style-type: none"> <li>• Fr wants to keep an outdoor mass indefinitely.</li> <li>• Elections are normally in March             <ul style="list-style-type: none"> <li>○ Renee is a one year</li> <li>○ Ed is a three year</li> <li>○ Barb is a three year</li> <li>○ Brittni is a one year</li> <li>○ Carla is on year two of three</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>○ Lisa is a three year</li> <li>○ Susan has one year left</li> <li>○ Bill is a three year</li> <li>○ Becky is a three year</li> <li>○ Katie is a one year</li> <li>○ Rob is a three year</li> <li>○ 6 that are going into second year</li> <li>○ 2 that are going into third</li> <li>○ Council should remain between 8 and 15 voting members</li> <li>○ The goal would be to get two nominations before the March meeting to fill the two spots.</li> </ul> <p><b>ACTION ITEMS:</b></p> <ul style="list-style-type: none"> <li>○ At least Two PC nominations prior to March meeting.</li> </ul>
<p>8. <i>Other Ministry Updates</i></p>	<ul style="list-style-type: none"> <li>● Fish Fry - stick to the curbside to go at minimum week 1</li> <li>○ Carla suggested utilizing the pavilion for outside dining</li> </ul>
<p>9. <i>Disruption Policy (John Ciardullo)</i></p>	<ul style="list-style-type: none"> <li>● Come up with a script to deal with disruptions in a diplomatic way, possibly an usher</li> <li>○ Start with how I can help you</li> </ul> <p><b>ACTION ITEMS:</b></p> <ul style="list-style-type: none"> <li>○ Stewardship Faith to get bookshelf (Father Dill to investigate this)</li> <li>○ Bill Lavage to get feedback from ushers</li> </ul>
<p>10. <i>Goal List Review for 2021-2022 (Council)</i></p>	<ul style="list-style-type: none"> <li>● Nothing now as we went through a lot during this meeting.</li> </ul>
<p>11. <i>New Business (Council)</i></p>	<ul style="list-style-type: none"> <li>● Bible study proposed (Dan Colon is the prep person) <ul style="list-style-type: none"> <li>○ 8 weeks (once a week for 8 weeks) - Unlocking the mystery of the Bible</li> <li>○ Cost - \$30/subscription</li> </ul> </li> <li>● Stained glass - 2 a year once we get started and there are 8 in total to be completed.</li> <li>● YouTube videos - advertise for Fish Fry or any big events coming up</li> <li>● Number of AEDs in the narthex, however, whose responsibility is to be trained in utilizing and administering the AEDs?</li> <li>● Are the Ushers willing to be trained in safety and how to utilize AEDs?</li> </ul>

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	<ul style="list-style-type: none"> <li>• Carla to reach out to Health ministry to determine how safety coordinators get assigned</li> <li>• Walk for life on the 21Feb2022.</li> <li>• Legion of Mary needs a few more volunteers to help with Rosary's at Lebanon county prison on Fridays.</li> <li>• Prison Ministry - There is only one member left.</li> </ul>
<i>Closing Prayer</i>	N/A

**3. Parish Council Ministry List**

<b>MINISTRY</b>	<b>LEAD</b>	<b>EMAIL</b>	<b>PC CONTACT</b>
Adoration Chapel	Tina Kowalski	adorers@hspalmyra.com	Carla Christy Gallo
Adult Faith Study	Dan Colón	prep@hspalmyra.com	Becky Messimer
Altar Ministry / Lector	Kathie Bertrand	altar@hspalmyra.com	Rob Shelton
Arimatheans	Janet Binner	arimatheans@hspalmyra.com	Renee Amelio
Benevolence	Anonymous	Anonymous	Susan Kelly-Dreiss
Bereavement	Janet Binner	bereavement@hspalmyra.com	Renee Amelio
Blessed is She (Women's group)	Heather Moran	blessedishe@hspalmyra.com	Susan Kelly-Dreiss
Buildings & Grounds	Chris Wood	Facilities@hspalmyra.com	Rob Shelton
Caring Ministry (homebound)	Muriel Farrell	caring@hspalmyra.com	Ed Burns
Cenacle (Marian Movement)	Bernice Bossler	cenacle@hspalmyra.com	Susan Kelly-Dreiss
Choir	Rich Druby	choir@hspalmyra.com	Barb DiBrito

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Decorating	Kate Reed	decomm@hspalmyra.com	Barb DiBrito
Festival	Jeff Sommer	Festival@hspalmyra.com	John Ciardulo
Fish Fry	John Ciardulo	fishfry@hspalmyra.com	John Ciardulo
Health Ministry	Dolores Marencic/ Maryellen Druby	health@hspalmyra.com	Carla Christy Gallo
Jr Youth Ministry	Ed & Robin Burns	jryouthministry@hspalmyra.com	Ed Burns
Knights of Columbus	Tom Seltzner	knights@hspalmyra.com	Rob Shelton
Legion of Mary	Jim Simpson	legionofmary@hspalmyra.com	Katie Rohrbach
Marriage Mentor Couples	Fr. Anthony Dill	pastor@hspalmyra.com	Barb DiBrito
PREP (Rel. Ed)	Dan Colón	Prep@hspalmyra.com	Becky Messimer
Prison Ministry	Doris Witmer	prisonministry@hspalmyra.com	Lisa Haus
RCIA	Josette Houri	rcia@hspalmyra.com	Brittni Eckert
Respect for Life	Art Bond	life@hspalmyra.com	Ed Burns
Second Quarter Ministry	Fr. Anthony Dill	pastor@hspalmyra.com	Brittni Eckert
SHINE Christian Fitness classes	Tina Kowalski	shine@hspalmyra.com	Carla Christy Gallo
Sparkling Hearts	Tina Kowalski	sparklinghearts@hspalmyra.com	Carla Christy Gallo
Threads of Hope	Rebecca Kennelly	threads@hspalmyra.com	Susan Kelly-Dreiss

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Ushers	Glenn Ward	ushers@hspalmyra.com	Rob Shelton
VBS	Dan Colón	Prep@hspalmyra.com	Becky Messimer
Welcoming Committee	Lisa Haus	welcome@hspalmyra.com	Lisa Haus
Women's Ministry Network	Susan Kelly-Dreiss	wmn@hspalmyra.com	Susan Kelly-Dreiss
Youth Ministry	TBD	TBD	TBD

**4. Current Goal List**

Primary goal is to facilitate communication between the pastor, parishioners, and Diocesan Church in order to promote the mission of the parish. This would include institutional knowledge and current needs as seen by parishioners at large.

1. Communication

- a. Between parishioners and pastor
- b. Between Office Staff and parish
- c. Networking about events and groups
- d. Between parishioners and community

2. Groups

- a. Faith sharing
- b. Ministries
- c. Youth
- d. 30-50 years old
- e. Intergenerational, inter-ministry
- f. Grieving

3. Sacraments

- a. Baptism Prep
- b. Wedding Prep
- c. Funeral Prep
- d. Facilities priority

4. Benevolence

- a. More of everything
- b. Reestablish relationship with Caring Cupboard
- c. Establish Relationship with Catholic Charities
- d. Cooperatively helping other parishes/ charities

5. Evangelization

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- a. Unchurched
- b. Ex-Catholics
- c. New parishioners
- d. RCIA
- e. College Students

**5. Future Meeting Dates**

**2022**

April 27

June 1