



# Holy Spirit Catholic Church

A Parish of the Roman Catholic Diocese of Harrisburg

## Parish Council Meeting Minutes

January 9, 2025

1) 7:00 pm - Meeting called to order in the Multi-Purpose Room

Opened with prayer

Excused absences noted were Pat DiNunzio and Alison Brooks

November minutes

i) Motion to accept was made by Alberta and seconded by Judy

2) Finance Report was read by Brian Nornhold

A brief discussion was held concerning the DAC and that the Parish will need to make up the shortfall.

A discussion was held concerning the regular mailing of 300 envelopes to people who haven't given in 10 years+. The Finance Committee wants to conduct a census.

i) Janet offered to contact St. Theresa's parish for guidance on this as they have undertaken a census previously.

3) Ministry Fair

As of the evening of the meeting there were 14 tables reserved for the in-person ministry fair. Following the in-person fair a virtual fair will be held online.

Council will discuss the results of the fairs at their next meeting.

4) Mat Cats

The matcats will use Agape Hall for wrestling through Friday, 1/31/25 and at that time the coaches, wrestlers and parents will be responsible for removal of the mats and for setting up the tables and chairs for the ministry fair.

5) Fundraising

A discussion was held concerning fund raising and specifically fundraising done by the Knights of Columbus. The discussion was held because Mike Serio had approached Janet about the Knights selling raffle tickets in the Narthex. Janet

recommended that the Council vote “no” to the request as the funds raised did not benefit Holy Spirit, the funds went to the National Knights Scholarship Fund. Barb made the motion to vote no to the request and Mark seconded it.

6) Council Elections

A nomination window will be open in February/March for Parish Council. We have 4 vacancies to fill.

Elections will follow from Palm Sunday weekend through Easter weekend.

Voting will be conducted electronically.

7) Ministry Updates

The Migrant Justice Ministry presented their “Common Grounds” discussions that will be held on Sunday evenings wherein presenters will be invited to give talks on various aspects of Catholic Social Justice teaching.

8) Marian Artwork

Mark suggested that on the various Feast Days of the Blessed Virgin Mary that artwork be displayed to commemorate the Feast.

Kate and the Decoration Committee will discuss further with Fr. Dijo.

During this discussion it was suggested by Deacon Jorge that we form a Liturgical Committee but a decision on that was tabled until after the Ministry Fair was completed.

9) The January 9, 2025 meeting was Janet’s last meeting as she has resigned her post as Parish Manager. She was presented with a cake and card on behalf of the Council.

10) The meeting adjourned just before 8:00 pm.

The next Parish Council Meeting is scheduled for Monday, 4/28/25.

Respectfully submitted,

***Michelle L. Emerick***

Michelle Emerick  
Parish Council Secretary

## Report to Parish Council

January 9, 2025

### Financial Review

We do not have the final December 2024, numbers from the Diocese. As such, these are preliminary figures.

### Income

- YTD Sunday Giving is **\$350,446**, slightly above the budgeted amount of **\$343,000**.
- Total Operating Income is **\$454,357**, which is **\$15,438** (3.3%) under budget. That said, Total Collections and Other Income exceeded budget by ~ \$8.5K and ~ \$5.5K, respectively.

### Expenses

- Just a reminder, although YTD Total Operating Expenses were under budget, there are still a number of issues with unknown costs that need to be resolved. Most importantly, this includes the leaks in Agape Hall and the New Church.
- Included within Total Operating Expenses, YTD Other Expenses were **\$50,680**, exceeding that budgeted by ~ \$4K. This was primarily due to certain actual repair, maintenance, and security expenditures exceeding the estimated costs included for them in the budget.

### Capital Expenditures

- There were Capital Expenditures of **\$20,760** made in November. These were comprised of repairs to the sidewalks costing ~ \$16K and the replacement of Holly's Clavinova costing ~ \$4.5K.
- YTD Capital Expenditures of **\$35,652** are less than the **\$52,850** budgeted.

## **Savings**

As we are waiting on the Diocese to forward information related to the savings accounts, this information will be reported at a later time.

## **DAC Update**

Our annual assessment is **\$118,646**. To date, **\$66,471** has been collected. Excluding outstanding pledges of \$298, this leaves a shortfall of ~ \$52K. We have budgeted \$65K to cover any shortfall.