Holy Spirit Catholic Church

A Parish of the Roman Catholic Diocese of Harrisburg

Parish Council Meeting Minutes
April 28, 2025

6:45 p.m. Prayer/Reflection in Multi-Purpose Room

7:00 p.m. Meeting in Multi-Purpose Room

1. Open with Prayer

Prayer for the Repose of the Soul of Pope Francis

2. Roll Call:

Present: Jamie Brice, Melissa Batula, Mark Totaro, Brian Nornhold. Deacon Jorge, Pat DiNunzio, Judy Dezagottis, Michelle Emerick, Father Dijo, Maria Macus, Barb DiBrito, Alberta Dobson, Kristen Cary,

Excused: Allison Brooks

Melissa Batula, Parish Manager was introduced and welcomed to Holy Spirit Catholic Church and Parish Council

New Members for 2025:

Dr. Ann Marie Licata - New 2025

Renee Amelio- New 2025

Dave Wanner - New 2025

3. Finance Report (Brian Nornhold)

See Addendum A

4. Review/edit/approve January 9 Minutes (Council)

Motion to Approve by Pat DiNunzio and 2nd by Maria Macus

5. Old Business

a. DAC Shortfall - Brian Nornhold

2024 has been met for this year - Budget was $65,000 and charge was $51,428.

b. Collection Envelopes & Mailings - Update - Brian Nornhold

Cannot remove parishioners from the registry without consent.

Proposed contacting the 300 persons with a postcard asking them to be removed from the giving envelopes.

Online giving individuals need to be requested to be removed from the giving envelopes.

Recommendation is to send a postcard to remove them from the giving envelopes not from the Parish enrollment with a designated date to be completed. - Melissa provided that this will not happen in the very near future.

c. Parish Ministry Fair Update - Parish Council

30 ministries participated in the Fair. Many were elaborate with giveaways.

Several individuals provided that they would like to participate in a ministry.

Online provided a sign-up for contacts and was forwarded to the ministry leaders.

Propose making the Parish Ministry Fair an annual event.

d. Marian Artwork - Mark Totaro

Art pieces have been purchased for the church to celebrate important

times in the church.

6. New Business

a. Parish Council Elections/Appointments - Mark Totaro & Parish Council

Solicitation in the Bulletin.

New Members 2025/2026: Renee Amelio, Dr. Ann Marie Licata, Dave Wanner

b. Parish Council Officers 2025/2026 - Mark Totaro & Parish Council

Mark Totaro last year.

Vice Chair Alison Brooks will assume Chair and be mentored by Mark Totaro.

Judy Dezagottis nominated as Vice Chair

Secretary Michelle Emerick will continue for the next year.

c. Ministries Update - Mark Totaro

Common Ground - June 1 at 7 pm - Guest Speaker: Father Anthony Dill

Greeter Ministry - Proposed $250 in gift cards to thank them for serving as Greeters (10 x $25.00 Gift Cards) - We cannot give gift cards. We can purchase a gift.

d. Liturgical Committee - Deacon Jorge

Nothing to report.

e. Outside Mass - Parish Council

Discussion by Father Dijo raised health concerns being in the cold or triggering allergies.

May 4, 2025 was the proposed date to go outside. Father Dijo proposed delaying another month to June, 2025.

Deacon Jorge provided that the Mass per Canon Law is to be celebrated in a sacred place.

Recommendation:

Postpone outside Mass for 1 month giving time to inquire to Fathers Brommer and Clark if the pavilion is to continue to be a “designated sacred space”.

Shorten outside Mass Memorial Day to Labor Day

Michelle Emerick will work on drafting a letter to Father Brommer and Clark on our proposed and designated sacred space.

f. By-Law Review - Mark Totaro

Nominations for Parish Council will be held annually at a date to be determined and published to the Parish.

Meetings are held during the week on a date to be determined by the Council.

Grammatical corrections recommended and will be incorporated into the Minutes.

g. St. Michael’s Guard - Fr. Dijo

Adult Men 18 and over.

Supports the Bishop and the Priest

Will come to the Parish and serve a Mass in our church.

h. June “Social”

Welcome new members and say good-bye to Barb DiBrito

Monday, June 16, 2025 proposed at 7 pm

Snack and Beverage

i. Confessions

On June 7, 2025, begin hearing Confessions on Saturday night before the Mass 3 - 3:45 pm.

j. Announcements

Please remind parishioners “For the respect of all, please silence your phones during Mass.” or similar phrase.

Father Dijo was thanked for being at Divine Mercy Holy Hour.
Deacon Jorge and Nilda were recognized for preparation of Holy Week and Divine Mercy services.

7. Closing Prayer - Deacon Jorge

Future Meetings:

- Monday, June 23, 2025 - at 7 pm Social (Originally this was June 16, 2025 but was changed via email with the members.)

Respectfully submitted,

Michelle L. Emerick

Michelle L. Emerick, Secretary