Holy Spirit Catholic Church

A Parish of the Roman Catholic Diocese of Harrisburg

Parish Council Meeting Minutes

January 5, 2026

7:00 pm Meeting in Multi-Purpose Room - Call to Order by Judy Dezagottis

1. Open with Prayer - Fr. Metzgar
2. Roll Call

   Present: Father Metzgar, Dave Wanner, Pat DiNunzio, Brian Nornhold, Mark Totaro, Deacon Jorge, Judy Dezagottis, Melissa Batula, Michelle Emerick, Alberta Dobson, Jamie Brice, Renee Amelio, Kristen Cary, Maria Macus

3. Review/Edit/Approve November Minutes
   A. As November Draft Minutes have not yet been revised to incorporate edits, Judy Dezagottis suggested deferring approval of November Minutes until the next meeting (Council Members agreed).
   B. Father then suggested that Revised Minutes will be circulated to all members via email for review in advance of the March Meeting to facilitate approval.

4. Pastor's Report - Fr. Metzgar
   A. Music Ministry – Father Metzgar shared that Geniene Ronald will not be joining Holy Spirit as the Music Director. Instead, the position will be split into two positions, Choir Director and Organist/Pianist. Steve Walthius will be taking on the Choir Director position and Michael Dobson will be the Organist/Pianist.
   B. Livestreaming Mass – Father Metzgar indicated that as Holly Serio is stepping down from her music ministry duties, her husband Phil is asking for someone else to provide assistance with livestreaming Masses. We

will be dropping back to livestreaming one Mass per weekend in the meantime.

C. Outdoor Masses - as has been communicated, Masses for Holy Days of Obligation (including all Saturday Vigils and Sunday Masses) may not be held outdoors without approval of the Bishop, and the Diocese has recently reinforced this in a memo to all parishes. As our normal weekday Masses are not Holy Days of Obligation, we will continue this year's cycle of celebrating the first Wednesday of the month evening Mass outdoors once the weather breaks. Details will be shared in the Bulletin.
D. Suspension of Distribution of The Precious Blood due to Flu Season.
E. Building and Grounds:
    a. We have seen no further leaking at the prior leaking areas in the Church (behind the choir area) and Agape Hall (at the steeple), so we remain optimistic that the repairs addressed the issue.
    b. A new leak was noticed in the Social Hall which will be monitored to determine if the leak was an isolated event or a remediation will be required.
    c. Father shared that he observed sheets of ice overhanging the roof by about 24" in front of the church at the entrance/walkways that presents a hazard. The estimated cost to install snow cleats at the areas overhanging entrances and walkways estimated to be $12,000. This cost is due to the very high cost of the cleats themselves (brass).
    d. Radiator leak in the Catechesis of the Good Shepherd Class (CGS) Room – A parishioner noticed steamy conditions in the classroom on the evening of Jan 2nd and Father came to the church and discovered a leak in the radiator heating unit installed on the exterior wall of the church. The steam and water coming from that leak covered all the walls and contents of the room, and as the water is from the closed water circulating system (connected to the boiler), the water is considered contaminated and is treated similar

to sewer water. The CGS Program is for our 3-5 year olds, involving hands-on activities using many hand-made items made of cloth and wood, so the impact to the contents is substantial and will take time. We will be assessing the plan for the CGS Program for this year and any opportunities to replace contaminated items in the coming weeks.

F. Security Update – a parishioner has offered to pay for window film that can be added to the glass windows of the classrooms to increase security. The film is not bulletproof, but is intended to slow down any attackers.

G. Buildings and Grounds Committee – we will be reconvening this group to establish priorities for work that needs to be done, including the kitchen work.

H. Kitchen – The kitchen is inspected regularly by the state and has been deemed safe for operations. Although it is accurate that it is necessary to lie on the floor to light the pilots, the bigger issue is that the gas should not be turned off. Regarding the flooring, the current floor needs to be replaced rather than just cleaned. This is part of a larger conversation that needs to be had regarding the work to be done and will not be addressed prior to Fish Fry (which begins February 20).

5. Finance Report – Brian Nornhold provided an update on the Finances – please see Appendix A, attached.
6. Old Business (covered by Father's update)
7. New Business
    a. 2026-2027 Council Nominations & Elections
        i. Judy shared that we have 5 outgoing members and need to look towards this year's elections
        ii. Mark shared that in years past there would be a Bulletin Announcement for self-nominations as well as nomination forms that could be placed in the Collection Basket or turned into the Office
        iii. Judy shared that the current link to the Nomination Form is not

working

iv. Actions: Melissa to update the Nomination Form and correct the link. It was agreed that the call for nominations bulletin notice and call for nominations would be announced at all Masses for the February 28-March 1 weekend.

b. Ministry Fair/Ways to Recruit
   i. It was agreed that the last Ministry Fair was not overly successful, which Father said is in-line with his experience that the first 2 fairs are relatively successful, but after that returns diminish.
   ii. Father shared that we will be doing a Ministry Spotlight in the Bulletin to rotate through all the ministries to raise awareness. Recognizing that not everyone reads the Bulletin, we will also be having a table in the Narthex for the ministry being spotlighted that month.

c. Ministry Updates
   i. Judy inquired as to what past practice has been regarding sharing Ministry Updates. Mark shared that when he was Chair, he would filter the information he received to focus on items that the Council needed to know about. It was shared that the primary goal is to determine the extent of any needs the ministries have that Parish Council can assist with. Prior to the Meeting, Judy reached out to the ministries & upon reviewing the responses determined there is no action needed by Council at this time.

8. Other Business –Liturgical questions raised by parishioners were deferred to after the closing of the Meeting.

9. Closing Prayer - Fr. Metzgar

The Meeting adjourned around 7:55 pm.

Next Meeting: Monday, March 2, 2026