

May 2, 2019

Parish Council

Attendees: Father Anthony, Janet Parks, Lori Jasper, John Ciardullo, Elizabeth Hensil, Donna Ward, Pat DiNunzio, Cole Mase, Bob Kemmery, Kate Reed, Mark McNally, Tina Kowalski, Ron Lay, Jeff Pallozzi

Absent: Gene Snesavage, Jorge Reyes

Feb Meeting Minutes: Motion to Approve minutes made by Elizabeth with Pat seconding, all in favor pending corrections reflected below:

1. Attendance to reflect Kate(missed in error)
 2. Spelling Corrections to include Jeanne Lantzy, Father Koychick
 3. Life Lion clarification
- Welcome and Introductions
 - Introduce Lori Jasper, Parish Secretary
 - Finance Report: Mark reported - Net income \$48K vs budget of \$43,000. Fairly healthy. Sunday collections are \$409K vs \$385K so ahead by \$24K. Diocesan Annual Campaign (DAC) assessment was \$86K. Looking at \$14K shortfall. Debt balance is roughly \$20K as of March and as of this week is \$11.5K. 30 year mortgage paid off in 8 years. Budget approved for next year. Plan reserve steady; consultant to complete building assessment to determine estimated useful life and replacement cost. Financial report to be included in bulletin. Questions arose:
 - How do we incentivize parishioners who were paying down the debt? Something for parishioners who like to support parish initiatives
 - We can drive focus toward DAC due to potential shortfall or shift toward request for funds for organ.
 - The committee liked idea for specific restricted donation offerings
 - Letter for organ, council supports idea. Organ allows pipes, digital organ with good speakers. \$70K. We could keep a rolling restricted donation.
 - Council agrees with having a restricted donation for specific items, as parishioners like to support local parish goals
 - New Business
 - Mass Intentions Proposal
 - Open it up for 1 year. We are almost completely full for mass requests. Weekends are full a year out. Father Wayne is going to be a pastor so we will not have that outlet. Walked thru current process and how new proposal could work.
 - Refer to proposal
 - Open Mass book three times throughout year because it allows flexibility.
 - How do we limit someone requesting 15+ requests? Explain why we have this policy and limit it.

- Can/should we limit # of requests. Create a spreadsheet to manage this. Offered suggestion for allowing 2 to be booked per month.
 - Problem: we could have one person come in and say I want 6 masses for Sunday at 8:30 AM.
 - We need the flexibility to allow for special circumstances. Walked through examples.
 - Who supports proposal #2, walked thru specifics.
 - Open mass book in phases
 - 2 specific mass dates can be requested per calendar year to one weekend and weekday
 - Unlimited mass intentions and filled in for availability
 - If death or anniversary for multiple of 2 sent out to sister parish
 - We will not list requestor name
 - When parishioner dies, block off 1 year for anniversary. Counts as 1 of 2 requests.
 - Effective October 2019 Mass Book Opening
 - Post in bulletin
 - Explain understanding in bulletin/policy
 - Will family will still get Mass card? Confirmed.
 - **Motion:** John made motion for modified proposal 2 and Pat seconded. Motion carriers
- Council Elections
 - Cole will be leaving for seminary in June. Congrats!
 - July 2019 council elections will be held
 - Rotate off after 3 year terms. Ask council for anyone who would want to sit on council
 - If you have an idea, have names ready and prepare parishioners
- Old Business
 - Update on Construction
 - Completed confessionals, adult baptismal font, starting on infant baptismal font and 13th of May starting on renovation of Adoration Chapel.
 - Only other projects are filling in with chairs at baptismal font, cut out niche where we walk into church and put in candles/votive, looking at room for infants/children. Pews donated from hospital to go into Adoration Chapel.
 - Adoration Chapel Participation
 - Significantly better participation during lent.
 - Is the goal to get schedule filled? Father is bringing in Diane Bird to help Bart maintain it
 - In the back of Adoration Chapel there is an invitation to see what hours we do need to fill. How many adorers are coming? Have a meeting with all the adorers on May 19th. Little talk about Adoration and put together a

video/start a group for the adorers. Build rapport/ministry. Help them encourage others to come to Adoration Chapel. Training on how to tell your story about your experiences. Bring together 1 or 2 times per year

- Preschool at Holy Spirit
 - Determined that we will start a preschool but not till Sept 2020. Want to make sure we have everything lined up. Start a board for the preschool. Open to parishioners first. Start with 4 year old class.
 - **Motion:** Donna made motion to approve board for preschools, Jeff seconded. Motion carries
- KofC Sign
 - Goal to match sign to existing sign.
 - Passed around example of material and design to be used for sign.
 - Should this be a permanent sign if you are not a ministry of Church of the Holy Spirit?
 - KofC members went to sister parish that had a sign similar to what is being proposed.
 - It was explained that this council is attached to and specific to this church.
 - Will bring information for next PC meeting
 - Request sign reflect Holy Spirit Catholic Church. Could we include multiple ministries on the sign larger than 50 members?
- Fish Fry
 - Final totals \$21.4K profit. 4842 meal served. Exactly 500 more than last year. \$4.42 profit per meal. Sold excess food to Lisa's, French fries going to festival. Talked about standardizing storage process in the cellar
- Festival Updates
 - Right on track from a planning perspective. Organized. Band scheduled Friday and Saturday Night: Smooth like Clyde. Food Committee, bringing some old favorite and new favorites. International food inside and outside festival type fair. Kids games, bounce house etc.
 - Police, fire company, Kissmobile will be here
 - Looking for \$20K in sponsorship headed by Jeff. Send out raffle and tickets early this year. Looking for someone to sell T-Shirts or connection with TD Mills or NK Graphics
 - Talked about Narthex being a welcome area with different ministries and how we want to present church to people coming in.
- Upcoming Events
 - KofC Spaghetti Dinner
 - Senior youth ministry car wash this Sat/Sunday
 - Pilgrimage on June 22nd to Marian shrine in NJ
 - Vacation Bible School in June

- 40 hours adoration; Father Job guest speaker
- Council Requests
 - Can we add more disability parking spaces? Determine ADA recommendation for % of spaces
 - Access handicap spaces that may not be to standard
 - KofC would like to paint the lines

Conclusion: Meeting adjourned with a prayer