

Date: March 11, 2020

Subject: Parish Council

In Attendance: Father Anthony Dill, Kate Reed (Chair), Janet Parks, Donna Ward, Pat DiNunzio, Jeffrey Pallozzi (Secretary), John Ciardullo, Bob Kemmery, Tina Kowalski

Excused Absence: Ron Lay, Elizabeth Hensil

Guest: Marc Frailey

Minutes:

- Father opened with a Prayer

- Finance Report – Mark Frailey
 - Diocesan Annual Campaign (DAC) update. Experienced a shortfall of \$7K but we had budgeted for \$8K shortfall so no impact to the budget
 - Diocese had closed payments in February so April payments did not count
 - 2020 DAC assessment will be \$94K which is approximately a 10% increase
 - Budget for parish approved at last meeting
 - Focused giving for handicap doors going through June
 - Church of the Holy Spirit is in good financial shape. Deposited \$32K into general savings.

- January Meeting Minutes – Review/Approval
 - **Motion:** Bob moved to approve Jan PC Minutes, Tina seconded, minutes approved with submitted corrections.

- Council Nominations results and rotations
 - Received 3 nominations within required timeframe. All 3 were accepted.
 - Lisa Bunda, nominated by Janet Parks
 - Susan Kelly-Dreiss, nominated by Natalie Herberg
 - Carla J. Christy Gallo, nominated by Robert Gallo
 - **Motion:** John moved to approve 3 members to parish council, Bob seconded. Motion approved.
 - Tina, Bob, Donna, and Elizabeth are rotating off council effective May 2020
 - Kate requested feedback on how we communicate to the Parish. Bob recommended we include in the bulletin
 - Pat, John and Janet indicated we can place council info on website with a bio for all council members. Goal is to publish in the bulletin before July and could be as soon as May
 - Kate suggested we take a photo of entire council and post on website

- On-line parish directory as presented by Ron (Kate in Ron's absence)
 - Ron and Barb indicated they could maintain the directory over the next few years

- Janet indicated the only other capability we have is to have parishioners to provide photos and staff could upload. The parish could print the photos ad hoc as needed
- John and Father also feel it would be useful to put faces to a name. Additionally parishioners and committees could use
- Bob had concerns about privacy and misuse of information. Jeff suggested we ensure an opt-in before public information is presented
- Kate indicated that the info Ron presented was customizable to suit our needs
- Ron and Barb to lead a team to tackle questions
- **Motion:** John moved to approve proceeding with an online parish directory, seconded by Donna. Motion passed.

- **New Business**

- 2021 Italy & Assisi Pilgrimage (Donna)
 - 38 parishioners expressed interest in the pilgrimage and provided their email
 - We can cancel up until Sept 30th 2020 with a \$200 cancellation fee for the group
 - Pamphlet available highlights cost(\$1,789 per person for double occupancy room), what is included in the trip and itinerary
 - For additional questions or to express interest contact pilgrimage@holyspiritpalmyra.com
 - There will be a tour guide with us always
- Sound System in main church (Fr. Anthony)
 - There has been a frustration with sound in the church
 - Pat indicated the existing speakers will be mounted higher based on recommendations from Sage so the sounds hits the back and comes forward
 - We are investing in quality wireless boom and directional mics for choir and father's homily. Additionally adding a component for equalizing/balancing the mixing system
- Ministry banners, posters for the Narthex for consideration.
 - Janet indicates different ministries would like to have banners or posters in the Narthex for their events. For example Respect for Life would like to do a banner that would sit next to different initiatives they are supporting. Health ministry would like to do something different every month
 - Kate indicated we should have standardized approach
 - John provided feedback that based on table/space they have for event they can include. For example if you have a 6 foot table with Velcro than your banner could not exceed 6 feet. Suggest 2 week maximum notification if requesting a table. 24 x 36 is a large poster and would be the maximum for a poster. We need to have an advertising policy for the church. Meantime request facility use form with suggested parameters
 - Tina indicates we suggested we have one general table we keep and we have a special event table for ministries as requested. Recommend we purchase a quality easel

- **Conclusion:** Meeting adjourned with prayer.

Next meeting May 6, 2020