

Date: January 15, 2020

Subject: Parish Council

In Attendance: Father Anthony Dill, Kate Reed (Chair), Janet Parks, Donna Ward, Pat DiNuzio, Jeffrey Pallozzi, John Ciardullo, Bob Kemmery, Elizabeth Hensil, Tina Kowalski, Ron Lay

Excused Absence: NA

Guest: Marc Frailey

Minutes:

- Open with a Prayer
- Finance Report – Mark Frailey
 - Church collection above plan. Christmas this year falls on a Friday which may impact giving.
 - \$4,066 from ornament sales, 13 ornaments available
 - Shortfall for diocese annual campaign by about ~\$6K and we budgeted for ~\$7.5K so net positive.
 - New packet envelopes to be sent out in March
 - Budget process to begin in February
 - Chris Wood reviewed reserve study with finance committee and will be part of the 2020 budget.
- November Meeting Minutes – Review/Approval
 - **Motion:** Kate moved to approve Nov PC Minutes, Tina seconded, minutes approved with submitted corrections.
- Finalize Council Constitution
 - Kate discussed changes, constitution stipulates that council meet 5 times per year but One Who Serves book indicates 6 days. Opened for discussion.
 - **Motion:** John moved that we continue with council meeting 5 times per year per our constitution, Pat seconded, motion approved.
 - Kate proposed revising unexcused absences from 3 meetings per year to 2.
 - **Motion:** Bob moved that we approve constitution as written based on changes discussed, Pat seconded, motion approved.
 - Kate requested feedback and/or approval to approve constitution as written.
 - **Motion:** Ron moved that we approve constitution as written based on changes discussed, Pat seconded, motion approved.
- PPC Ministry Liaisons (still need Choir & Health)
 - John volunteered to be liaison for Choir Ministry.
 - Donna volunteered to be liaison for Health Ministry with Tina taking the Adoration Chapel Ministry.
- PPC Ideas for Stained Glass Windows Survey & Process

- Kate revisited last meeting discussion points to determine how we move forward.
 - John - Is the question do we want to open stain glass feedback to the parishioner.
 - Father to introduce theme and proposed stain glass
 - Ron raised concern on whether we should open to parish and seek feedback
 - Tina suggested we lay out a of mockup of proposed theme for parish for feedback
 - Jeff suggested we place mock up and open to restricted giving
 - John indicated we look at doing 2 of the 4
 - **Motion:** John moved to have Father Anthony prepare stain glass window for presentation to the parish for feedback. Tina seconded, motion approved.
- New Business
 - Volunteer for Vice Chair Position
 - Kate discussed that Vice Chair would have opportunity to become chair.
 - Ron volunteered for Vice Chair.
 - Adoration Chapel Campaign Results (Tina)
 - Tina provided an update, 22 new adorers joined as part of the campaign. Lots of good discussion, chapel updates.
 - Parish Directory (Ron)
 - Three different options for Parish Directory 1) Straight online directory 2) Self Made Directory or 3) Professional Directory
 - Highlighted Pros & Cons based on cost, convenience, living directory vs one time directory
 - John who can print a pdf directory based on photo submissions. Ron indicated it can be restricted to Parish Staff as we would create online directory.
 - Donna in favor of an online directory with ability to print directories as needed for example provide to new parishioners.
 - Kate summed up that majority of interest around an online directory.
 - Ron to dig into more on online directory options.
 - Formal Council Election Process (Kate)
 - Time to solicit new council members; we can have the proposed flyer in the bulletin this week. Walked through timeline for council feedback.
 - **Motion:** Jeff moved to approve 2020 Parish Pastoral Council Election Timeline and nomination form. Pat seconded, motion approved.
 - Bathroom Renovation (Father Anthony)
 - Father discussed renovations. Pat highlighted that this will close off hallway and creates a new unisex bathroom. An entrance through hallway to be installed for the classrooms.
 - Ministry reports

- Women's Ministry Network (Kate)
 - Kate discussed that they are planning a women's retreat with a tentative date of June 13th with keynote speakers.
 - Provided update around additional groups including but not limited to mom's group, cookie mingle, pick Father Anthony's brain

- **Conclusion:** Meeting adjourned with prayer

Next meeting March 11, 2020