

Inclement Weather Policy:

Holy Spirit Catholic Church has the following closure policy for the safety of visitors to our property.

Cancellations of events will always be posted in the following three ways:

- 1. on the website <http://holyspiritpalmyra.com/>**
- 2. on our Facebook site**
- 3. listed on our phone message 717-838-3369**

Weekends:

If weekend Mass is cancelled: Closure will be posted and everything that day is cancelled.

If weekend Mass is not cancelled: Other weekend events may still be cancelled. In the case of PREP, a cancellation will be posted, and teachers will be notified. Other events by ministries and individuals will be cancelled on a case by case basis, the notification is the responsibility of the event sponsor.

Weekdays:

Daily Mass, Office Hours, the Adoration Chapel, and other activities on our property will be delayed or closed according to the Palmyra School District School Closing Policy:

School Delay: Morning Mass will still be celebrated but the office will not open until after 9:30.

Early Dismissal: The parish office and church will close early (time to be determined that day). Please check our postings and/or phone message before coming to the Church. All other events by ministries and individuals will be cancelled on a case by case basis either by the church staff or the sponsor of the event. If the church staff cancels something it will be posted. Scheduled events sponsored by a ministry or an individual should be communicated by that sponsor.

School Closures: The office and church will be closed. Daily Mass and all events will be cancelled. If the weather improves, the status of any events that are scheduled for the evening will be posted. **

Adoration Chapel: The Adoration Chapel may close beyond the scope of this policy. It is the decision of the Adoration Chapel Coordinator when to close and open the chapel. If the coordinator closes the chapel, the coordinator will change the recorded message found on 717-838-3369 x3 to convey anticipated reopening of the chapel. Please call ext. 3 before visiting the chapel in the case of inclement weather.

NOTE: *The sidewalks and parking lot will be cleared as soon as possible for weekend Masses. However, during the week the grounds will not be attended to as quickly and our property may be more dangerous than other locations. The Adoration Chapel entrance will be the priority for snow removal during the week.*

*****In the event that Palmyra schools are cancelled but conditions improve throughout the day, Mass may be celebrated in the afternoon and/or evening. If this is the case it will be posted.***

Updated October 2018